

**TOWNSHIP OF BALDWIN
MONTHLY MEETING
TOWNHALL AT 2399-90TH AVE., BALDWIN**

Tuesday, August 2, 2022

Meeting was called to order by Chairman Douglas Veenendall at 7:09 PM. Others: Supervisors Don L. Johnson & Joseph Kusilek. Treasurer, Ronda Helgeson and Clerk James Harer.

Others: Kay Harer, Chris Veenendall, Greg Schultz, Brian Zimmerman, Tom Olson, David Niccum, Terry Helgeson and Joe Gerhardt.

Motion to approve agenda as printed by moving item J) to A). Seconded and carried.

Minutes of the July 2022 meeting were read. Motion by Joseph Kusilek to approve, seconded and carried.

Bank statement and town records were reviewed. Motion by Joseph Kusilek to approve vendor checks number 11334-11360 for \$110,268.28. Seconded by Don L. Johnson, carried.

Greg Schultz was present to explain his two (2) lot CSM in Section 5, Town of Baldwin. This was presented to the Plan Committee earlier as a three (3) lot CSM. Joseph Kusilek moved to approve the CSM. Seconded by Don L. Johnson. Carried. (Chairman signed the paperwork)

Joseph Kusilek moved to approve any board member to attend the WTA District #2 fall conference in Eau Claire, September 21st. Seconded by Don L. Johnson, carried.

Douglas Veenendall moved to approve the clerk's attendance at the Wisconsin Towns Assn. Annual Meeting in Appleton, WI. With the County Chapter paying registration, town covering mileage and clerk covering room expenses. Seconded by Joseph Kusilek, carried.

No new information on United Fire & Rescue.

General discussion of this year's road work activity and possible future mill/pave projects.

One new shed permit in July.

ARPA: Wisconsin Towns Association has hired law firm of Stafford Rosenbaum and they have advised that each town adopt a Code of Ethics ordinance and Procurement Policy to be in compliance with federal ARPA spending regulations. The board requested time to review the documents for action at the September board meeting.

Douglas Veenendall moved to use ARPA lost revenue money to cover check number 11358 to St. Croix County for materials used on road maintenance for the town. In our experience they meet accounting standards of actual cost and/or material prices that reflect competitive bids. These expenses cover public safety and road maintenance use for the town. Seconded by Don L. Johnson, carried by voice vote. 3-yes and 0-No.

Wisconsin Retirement System: The department recommended several changes to the original form filed. The number of employees was changed from 1 to 17 and town does not request back pay. Motion by Don L. Johnson to approve changes, seconded by Joseph Kusilek, carried.

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(continued)

Treasurer, Ronda Helgeson has given written notice that she will be resigning from her elected position as of August 30, 2022, due to sale of her home and moving out of the town.

Motion by Don L. Johnson moved to appoint Ronda Helgeson as town treasurer until April 18, 2023, to finish the elected term. Seconded by Joseph Kusilek, carried. Oath of Office was taken for the appointed position.

Future agenda items: Fantasy Corral driveway, Zoning presentation, Ethics and procurement policy, Fire Department update, 3-year road plan, 2023 budget process.

Joseph Kusilek moved to have a joint Plan Committee and Board meeting on September 8, 2022. Seconded and carried.

Meeting was adjourned at 7:49 PM

(Minutes were approved and signed at the September board meeting)

Douglas Veenendall, Chairman

James Harer, Clerk